

**DIOCESE OF MARYLAND  
OPERATING BUDGET  
"COST CENTER" WORKSHEETS  
LINE ITEM BUDGETS  
for the YEAR 2008**

**QUESTIONNAIRE**

Department/Ministry Name \_\_\_\_\_

1) Under which **ONE** of the five directions (or Episcopal Office) does this ministry best fall? (Check One)

Sharing Resources \_\_\_\_\_ Christian Formation \_\_\_\_\_ Justice/Peace \_\_\_\_\_

Evangelism \_\_\_\_\_ Claggett Center \_\_\_\_\_ Episcopal Offices \_\_\_\_\_

**AND** how does this ministry help to fulfill the goals of the category you have indicated?

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2) Under which **ONE** of the five priorities recommended by the Mission Strategy Committee does this ministry fall?

Partnering for Mission and Ministry \_\_\_\_\_ Public Policy \_\_\_\_\_

Youth and Children's Ministry and Evangelism \_\_\_\_\_ Justice Ministries \_\_\_\_\_

General Convention Millennium Goals (See below)

1. Eradicate extreme poverty and hunger \_\_\_\_\_ 2. Achieve universal primary education \_\_\_\_\_

3. Promote gender equality and empower women \_\_\_\_\_ 4. Reduce child mortality \_\_\_\_\_

5. Improve maternal health \_\_\_\_\_

6. Combat HIV/AIDS, malaria and other diseases \_\_\_\_\_ 7. Ensure environmental stability \_\_\_\_\_

8. Develop a global partnership for development \_\_\_\_\_

**AND** how does your ministry support that priority?

3) Explain how this ministry is unique from other Diocesan, congregational or secular organizations involved in this same type of work.

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4) With whom and how does this ministry interact with other ministries of the Diocese, within congregations and/or with the community at large?

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5) Does this ministry have a Diocesan staff liaison? Yes \_\_\_ No \_\_\_ If yes, who \_\_\_\_\_

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6) To whom does this ministry make an annual report? \_\_\_\_\_

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7) "What happened last year?" Please share two successes and two "oops, let's not do that again" that occurred in budget year 2006 that is related to this ministry.

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8) Are the funds received in budget year 2007 being utilized as intended in your original request? If not, how and why does the use differ?

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9) List three ways in which your current funding request will aid your ministry in 2008.

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10) What would be the impact on your ministry if you only received 95% of your requested funding in 2008?

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11) Could you ministry continue if your funding was reduced to 85% of your request in 2008?

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12) Other Comments:

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Signature of Preparer \_\_\_\_\_ Date \_\_\_\_\_

Person Accountable for Budget Adherence: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #(s): (H) \_\_\_\_\_ (W) \_\_\_\_\_

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