

Episcopal Diocese of Maryland

Parish & Mission Request Form for Background Checks on **LAY PERSONS**
from the Oxford Document Management Company

Name of Parish/Mission: _____

City/State: _____

Rector's/Vicar's Name: _____

Applicant's Name: _____

Applicant's Address: _____

We request that the following background information for the above named applicant be collected by Oxford Document Management Company and mailed to the Bishop on our behalf.

Background Investigation (Required)

Choose one:

- | | |
|---|----------|
| <input type="checkbox"/> Five-year background investigation | \$85.00 |
| <input type="checkbox"/> Ten-year background investigation | \$120.00 |

Credit Bureau Report (Optional) \$15.00

Driving Record Report (Optional) \$20.00

Criminal Report (Optional) (This cost for the criminal report will be invoiced separately.)

Enclosed is a check in the amount of \$_____

Please mail this form with check made payable to:

The Diocese of Maryland
4 East University Parkway
Baltimore, MD 21218-2437
Attn: Mrs. Natalie Conway

Questions?

Call the Diocesan Office at 410-467-1399 or 1-800-443-1399